

# CASTOR PARISH COUNCIL



To: **ALL MEMBERS OF THE COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF CASTOR PARISH COUNCIL TO BE HELD AT CASTOR VILLAGE HALL, PE5 7AG, ON **THURSDAY 7<sup>TH</sup> NOVEMBER 2013 7.30PM** FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

SARAH RODGER, CLERK TO THE COUNCIL

DATE 1<sup>ST</sup> NOVEMBER 2013

**THIS IS A PUBLIC MEETING AND MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

**Access to the council by email and this agenda are available at**

**[www.castor.org.uk](http://www.castor.org.uk)**

1. **Note attendance and receive apologies for absence.**
2. **Receive declarations of interest in items on the agenda.**
3. **Approve the minutes of the meeting held in October previously circulated.**
4. **Opportunity for public questions or presentations to the council** Guidelines for public participation are detailed within the council's standing orders, available at [HERE](#). No decisions or representation can be made regarding matters about which the parish council has not previously been fully apprised.
5. **Affordable Housing site** – To consider sites for submission to the planning authority for proposed options, via ACRE and Housing Association. for a small development of affordable housing for local people. The views invited in October survey and received from local people will be taken into account.
6. **Village Hall Update** – Receive update from village hall committee about the lease and financial implications to carry forward to future meeting for decision
7. **Co-option of new councillor** –
8. **Pavilion working party**, Consider next steps with regard to cricket club lease and consider resolution to approve expenditure on legal fees for developers and HCA for Section 106 amendment (to be confirmed in the region of £500 for PCC and £500 for HCA)
9. **Parish walk** – Update
10. **Community Issue** – Play area / dog issues
11. **FINANCIAL MATTERS:**
  - a. Resolution of Christmas tree etc expenditure
  - b. Approval of the following payments

Description	Payee	Net	VAT	Gross £
Salary	S Rodger - dd	446.46	0	446.46
Office expenses for site survey		TBC		

- c. Receive accounts to date, note receipts and payments against budgets and approve.
12. **Consider proposals for 2014/15 budget**, to include policies and risk assessments

13. **Matters arising from previous minutes** Update / reports:
  - Speeding and traffic issues
14. **To receive official announcements, notices, or reports from chairman, clerk, councillors:**. To include notification of Parish Conference
15. **Correspondence,**
16. **Future agenda items / AOB to be carried forward:**